

Hirer : \_\_\_\_\_

Date of Event : \_\_\_\_\_

Address : \_\_\_\_\_

Time you need the Crockery Available: \_\_\_\_\_

Tel. No : \_\_\_\_\_

Type of Event : \_\_\_\_\_

**Note: Hiring to be in multiples of 10 (except sugar bowls & jugs but please specify quantity required)**

Quantity available	Matching Crockery	Quantity required	Cost per 10 items	Cost to Hirer
197	Dinner Plates		£1.00	
60	Dinner plates - white		£1.00	
99	Side Plates		£1.00	
54	Side plates - white		£1.00	
96	Bowls		£1.00	
54	Bowls - white		£1.00	
87	Tea Cups		£1.00	
64	Tea Cups - white		£1.00	
97	Saucers		£1.00	
54	Saucers - white		£1.00	
10	Sugar Bowls		£1 each	
6	Milk Jugs		£1 each	
<b>Cutlery &amp; Flatware</b>				
159	Table Knives		£0.50	
160	Dessert Knives		£0.50	
161	Tables Forks		£0.50	
158	Dessert Forks		£0.50	
157	Dessert Spoons		£0.50	
113	Teaspoons		£0.50	

The following items can be supplied, free of charge, with a [minimum £10 order](#) for above Crockery and/or Cutlery & Flatware.

Sub Total      £

	Miscellaneous items	Quantity required
4	Serving Dishes - small oval	
17	Glass Water Jugs	
6	Stainless Steel 1.5 Ltr Tea / Coffee pots	
6	Trays (5 wood & 1 metal)	
14	Bread Baskets - (13 oval & 1 round)	
6	Glass Salad Bowls - large	
1	Glass Salad Bowls - small	
15	Cruet Sets	
20	Mixed Serving Spoons	
3	Pie Slicers	
2 pairs	Salad Servers	

**ALL ITEMS ARE TO BE LEFT CLEAN AND READY FOR RE-USE. UNDER NO CIRCUMSTANCES SHOULD ANY ITEM BE TAKEN AWAY FROM THE PREMISES. FAILURE TO ADHERE TO EITHER RULING WILL RESULT IN THE LOSS OF REFUNDABLE DEPOSIT**

Add refundable deposit      £

Breakages, damages or loss: Crockery £3 per item, Cutlery & Flatware £1 per item, Miscellaenous £1 per item

Please indicate your requirements and return form **AT LEAST 2 WEEKS PRIOR TO YOUR EVENT** to Mrs S Minter, Clearwater Ridge, Clearwater Lane, Scaynes Hill, West Sussex, RH17 7PR with two cheques made payable to **Scaynes Hill Village Centre**. If you have any queries, please contact Sue Minter on 01444 831786. **NO BOOKING IS CONFIRMED UNTIL MRS MINTER HAS TELEPHONED TO CONFIRM RECEIPT OF YOUR FORM**